



LAKE HAVASU CITY

Development Services Department ♦ 2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403 ♦ 928-453-4148

MINOR VARIANCE APPLICATION

OWNER INFORMATION

Owner: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

NOTE: AGENT MUST PROVIDE WRITTEN PROOF OF AUTHORITY TO ACT ON OWNER'S BEHALF

APPLICANT INFORMATION

Applicant/Agent: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

SITE LOCATION

Tract: _____ Block: _____ Lot(s): _____

Tax Parcel No.: _____ Metes & Bounds Description () Yes – If yes Attach Description

Street Address: _____

PROJECT INFORMATION

Application # _____ Project Name _____

Request _____

Existing Use(s) _____

Zoning _____ Property Size: Square Footage _____ Acres _____

Existing Setbacks: Front _____ Back _____ Side _____ Street Side _____

Proposed Setbacks: Front _____ Back _____ Side _____ Street Side _____

MINOR VARIANCE SUBMITTAL REQUIREMENTS

➤ Public Notice. Submit a list from the Mohave County Assessor's office of the names and mailing addresses for all property owners adjacent to the subject property.	Submitted <input type="checkbox"/>
➤ Letter of Intent	<input type="checkbox"/>
➤ (2) 8 ½" x 11" Site Plans	<input type="checkbox"/>

REQUIRED FINDINGS

- Special circumstances applicable to a property, including its size, shape, topography, location or surroundings, when the strict application of the code would operate to deprive such property of privileges enjoyed by other property of the same classification in the same zoning district.
- Any minor variance granted may be subject to such conditions deemed applicable to assure that the adjustment authorized shall not be detrimental to other properties in the vicinity and zone in which such property is located.
- A minor variance shall not be granted unless: (a) that there are special circumstances of conditions applying to the land, building or use referred to in the application; (b) that the authorizing of the variance is necessary for the preservation and enjoyment of substantial property rights; and (c) that the authorizing of the application will not be materially detrimental to persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare in general.
- Any minor variance granted shall not: (a) make any changes in the uses permitted in any zoning classification or zoning district; and (b) be for the purpose of rectifying a special circumstance which was not self-imposed by the property owner.

APPLICANT/OWNER ACKNOWLEDGEMENT

I am the [] applicant/agent [] owner of the above referenced property. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief.

Signature: _____ Date: _____